

March 8, 2010

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ANNOUNCEMENT OF POSITION OPENING

POSTING PERIOD March 8 – March 19, 2010

The City is accepting applications for 4 seasonal positions in the Parks and Recreation Department.

There are 3 Assistant Pool Managers positions that are responsible for coordination and supervision of the aquatics facility and activities to including program planning and implementation, some facility maintenance and supervision of staff. Position requires: American Red Cross Lifeguard Training Certificate; Standard First Aid and CPR-PR certification or equivalent. Water Safety Instruction or Certified Pool Operator certification preferred. Must also have a high school diploma or GED, and three years of progressively responsible work experience in a commercial or municipal aquatics facility with one year as a lifeguard/water safety instructor and 1 year of supervisory experience.

The Summer Parks Program Coordinator plans the content of daily activities for the six week Summer Parks Adventure Camp including project development and recruitment of volunteers, supervising park leaders, and leading camp programs throughout the summer. Must have experience working with elementary age groups and be skilled in conflict resolution. Prefer an education major/graduate with experience in sports, crafts, science and supervision. Will need transportation.

Both positions require a valid driver's license with satisfactory driving record and ability to pass a criminal background check. Wage is \$10-\$12 per hour, depending on experience.

Applications are available at City Hall, 500 SW Dorion, or at www.pendleton.or.us. Completed applications must be returned to the Human Resources Office at the same address no later than the closing date of March 19, 2010. The City of Pendleton is an Equal Opportunity Employer.